

Paulding County High School Bands
Check-out Form for School-Owned Musical Instruments

Name _____ Instrument _____ Brand _____

Serial Number _____ County Number _____ Value _____

Accessories:

_____ Case	_____ Neck Strap
_____ Mouthpiece	_____ Lyre
_____ Ligature	_____ Crook
_____ Mouthpiece Cap	_____ Cleaning Rod
_____ Bow	_____

I ACKNOWLEDGE RECEIPT OF THE ABOVE INSTRUMENT AND ACCESSORIES AND AGREE TO THE FOLLOWING:

1. To be personally responsible for the safe-keeping of this instrument and return it immediately to the school upon request of the director of bands or school administrator.
2. To maintain the instrument in good condition at all times including having it repaired as deemed necessary.
3. The instrument will be returned on or before _____ (date).

Signature of Director of Bands

Signature of Parent

This form must be signed before the instrument is released. It will be kept on file until the instrument is checked in.

TO BE COMPLETED WHEN THE INSTRUMENT IS CHECKED IN:

The above named instrument has been returned in satisfactory condition.

Date

Signature of Director of Bands